

## COORD DUE by CoB Wednesday 12 January 2022

<h3 style="margin: 0;">Minchin Order Reporting Checklist</h3> <p style="font-size: small; margin: 0;">(Double click the shaded box, select &lt;Checked&gt; in Default Value. Click &lt;OK&gt;)</p>
Have you:
<input checked="" type="checkbox"/> If you are a Portfolio Agency, replaced <b>NAME OF DIVISION</b> with your agency title?
<input checked="" type="checkbox"/> Not changed the column widths?
<input checked="" type="checkbox"/> Inserted your division name in the title using CAPITAL LETTERS and Arial Bold 10 point?
<input checked="" type="checkbox"/> Inserted your Branch name in Arial Bold 10 point?
<input checked="" type="checkbox"/> Used 10 point Arial font for the remainder of the information
<input checked="" type="checkbox"/> Left aligned and vertically centred text for the first two columns?
<input checked="" type="checkbox"/> Included the 'Program Name' as per the relevant <i>Agriculture, Water and Environment Portfolio Budget Statement</i> ? Refer to examples below.
<input checked="" type="checkbox"/> Right aligned and vertically centred the last column titled 'Value of Grants \$'?
<input checked="" type="checkbox"/> Used commas as appropriate on dollar values eg 2,000,000?
<input checked="" type="checkbox"/> Removed all \$ symbols, decimal points and cents in the value amounts?
<input checked="" type="checkbox"/> Used (excl GST) underneath the amount if appropriate?
<input checked="" type="checkbox"/> Checked your information?
<input checked="" type="checkbox"/> Gained Branch Head (or equivalent) clearance?

Send your Division/Portfolio Agency response using this Word template to the [Grants Policy Team](#). Please use 'Minchin Order Report – <Division/Portfolio Agency Name>' in the subject line of the email.

### EXAMPLES

*(please note the information in the two examples below are fictitious)*

#### HERITAGE

##### Heritage Trust Branch

All grants include GST unless otherwise stated

Recipient	Program Name	Value of Grant \$	Approver
Council of National Trust	Program 1.4: Conservation of Australia's Heritage and Environment	11,168	Department Delegate

##### Historic Buildings Branch

All grants include GST unless otherwise stated

Recipient	Program Name	Value of Grant \$	Approver
Australia Council	Program 1.4: Conservation of Australia's Heritage and Environment	2,000,000 (excl GST)	Minister Ley

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### SENATE ORDER 16 – DEPARTMENTAL AND AGENCY GRANTS (MINCHIN ORDER)

PERIOD: 5 OCTOBER 2021 – 24 JANUARY 2022 (INCLUSIVE)

#### **RURAL INDUSTRIES RESEARCH & DEVELOPMENT CORPORATION T/AS AGRIFUTURES AUSTRALIA**

All grants include GST unless otherwise stated

Recipient	Program Name	Value of Grant \$	Approver
North Queensland Essential Oils Cooperative	Agency Program 1.1: Rural Industries Research & Development Corporation	21688	Agency Delegate
Herbert River District Canegrowers Organisation	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate
McLaren Vale Grape Wine and Tourism	Agency Program 1.1: Rural Industries Research & Development Corporation	18150	Agency Delegate
Apple and Pear Australia Limited	Agency Program 1.1: Rural Industries Research & Development Corporation	21625	Agency Delegate
Facey Group INC	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate
Northern Gulf Resource Management Group Ltd (Gulf Savannah NRM)	Agency Program 1.1: Rural Industries Research & Development Corporation	21230	Agency Delegate
Ecograzed on behalf of WA Regenerative Livestock Producers Inc	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate
South Australian Agricultural Shows Next Generation Group	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate
Central West Farming Systems Application - Making PA Pay	Agency Program 1.1: Rural Industries Research & Development Corporation	21670	Agency Delegate
Mackay Area Productivity Services Limited	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate
The Australian Table Grape Association	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate
SPAA Society of Precision Agriculture Australia	Agency Program 1.1: Rural Industries Research & Development Corporation	18350	Agency Delegate
Bowen Gumlu Growers Association Inc	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate
AMPS Research Inc	Agency Program 1.1: Rural Industries Research & Development Corporation	20900	Agency Delegate
The trustee for The Edward Riggall Family Trust trading as AgPro Management	Agency Program 1.1: Rural Industries Research & Development Corporation	21340	Agency Delegate
Birchip Cropping Group Inc	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate
Mackay Sugar Ltd	Agency Program 1.1: Rural Industries Research & Development Corporation	21499	Agency Delegate

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Plane Creek Grower Group	Agency Program 1.1: Rural Industries Research & Development Corporation	10135	Agency Delegate
Cape York Weeds and Feral Animals Incorporated	Agency Program 1.1: Rural Industries Research & Development Corporation	22000	Agency Delegate